



The Shears
Foundation

Section 1: Contact details and about your organisation

What is the name of your organisation?

What is the address of your organisation?

What is your website?

What is the name of the contact person for this application?

What is their position / job role?

What is their daytime phone number?

What is their email address (for all email correspondence)?

In the last financial year that you have accounts for, what was your organisation's expenditure?

In the last financial year that you have accounts for, what were your organisation's free reserves?

How many volunteers does your organisation have?

Please describe the work of your organisation – what is it that you do? **(120 Word Limit)**.

Please use this box for any additional financial information.

Section 2: About the project you want us to support.

What is the work that you would like us to help support?

In just 50 words or less, tell us why we should choose to support you?

Which of our priority areas does the work fit into? You can choose more than one area.

The development of culture and the arts.

The development and provision of educational opportunities for adults and / or children.

The Protection, preservation or enhancement of the natural environment.

Creating stronger / better / more sustainable communities.

Promoting health and medicine, with an emphasis on research or education.

Which of the above is the primary category for your work?

Please can you describe the work that you would like the grant to help towards and why this work is needed **(200 Word Limit)**.

If you have short video that will give our trustees a better feel for the work you do, please give us a link here.

Please can you tell us why your project is needed and how do you think it will work? **(150 Word Limit)**.

Please can you tell us in what geographical area you will be working in and bringing benefit? **(100 Word Limit)**.

Please can you tell how many people will benefit from your work?

Please can you tell us the sort of people / groups of people that will benefit from your work? **(100 Word Limit)**.

What steps you will take to reduce the environmental impact / carbon footprint of your work? **(150 Word Limit)**.

How are the principles of diversity, equality and inclusion reflected in your charity and the work you'd like us to support? **(150 Word Limit)**.

Describe the main change or outcome our grant will help you achieve? **(200 Word Limit)**.

Section 3: Money and Finances

How much will the work you'd like us to help fund cost in total?

Funding secured.

Source of Funding	Amount
TOTAL	

Unsecured Funding.

Source of Funding	Amount
TOTAL	

Breakdown of work and the use of Shears Foundation Funding.

Description	Total cost	Amount requested from The Shears Foundation
TOTAL		

Total grant requested.

Section 4: Administration

What is the name of your organisation's bank account?

What is the name of your bank?

What is your bank account number?

What is your bank account sort code?

What is the address of your bank?

How many people need to authorise payments that your charity makes?

How many people in your organisation are allowed to sign cheques or make online payments?

Please upload your Bank Statement.

Please upload your most recent financial statements / accounts.

Section 5: Declaration

I am authorised to make an application on behalf of this organisation.

I certify that the information provided in this application is correct.

If the information in the application changes in any way, I will inform the Shears Foundation.

I give permission for the Shears Foundation to record details of this application electronically.

Please tick to indicate your charity is NOT currently being investigated by any statutory body for fraud / charity law issues?

Please upload your safeguarding policy
